



# NERVE CENTRE REDEVELOPMENT PROJECT NEWSLETTER

9 October 2015

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## WELCOME: JACK HANSON

Welcome to the first edition of the Nerve Centre Redevelopment Project Newsletter.

We will be circulating this newsletter fortnightly until December 2015 to provide an update on project progress and to make you all aware of opportunities to input your ideas and views into the project.

I hope that you will take advantage of the opportunities to be involved, and help to shape this exciting project!

**Jack Hanson, General Manager  
Commercial Development (Project  
Executive Sponsor)**



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## PROJECT PRINCIPLES

The project principles will be utilised to drive the development of the functional brief and support prioritisation of opportunities and decision-making. All ideas and issues will be tested against the principles to ensure they align with the priorities of the redevelopment project. The proposed principles include:

### 1. Accessibility

- To ensure compliance with all relevant legislation, standards and codes in relation to disability and disabled access
- To review opportunities, above and beyond compliance, that allow development of an environment that is more 'disability friendly'
- To provide ease of access to all staff and tenants to shared and collaborative spaces
- To improve way-finding and signage across the facility

### 2. Flexibility / multi-purpose

- To improve the design and layout of the facility to promote effective and efficient space utilisation
- To review opportunities to improve environmental sustainability of the facility
- To review opportunities that allow the development of multi-purpose spaces that can be easily adapted to suit various needs

### 3. Safety first

- To ensure all design and layout proposals address any current or potential site or building safety issues
- To ensure all design and layout proposals are compliant with Workplace Health and Safety legislation and relevant building codes
- To provide an environment that improves the wellbeing, health and safety of all staff, tenants and visitors

### 4. Maximising community engagement

- To create spaces that provide an opportunity for MS client and community engagement and allow ease of access to MS knowledge and resources

### 5. Increasing collaboration and integration

- To provide a workplace design that promotes collaboration and integration across all teams and tenants by incorporating informal and formal meeting spaces, breakout areas, staff lounge and staff amenity areas
- To identify, and align through the design, key functional relationships between teams and workspaces

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## PROJECT SCOPE

The objective of this phase of the project is to develop an agreed functional brief for the redevelopment of The Nerve Centre, Blackburn facility. The functional brief will then be utilised by MS to call for tenders, and then as an ongoing reference during design and construction on the requirements for the redevelopment.

The functional brief will provide details on:

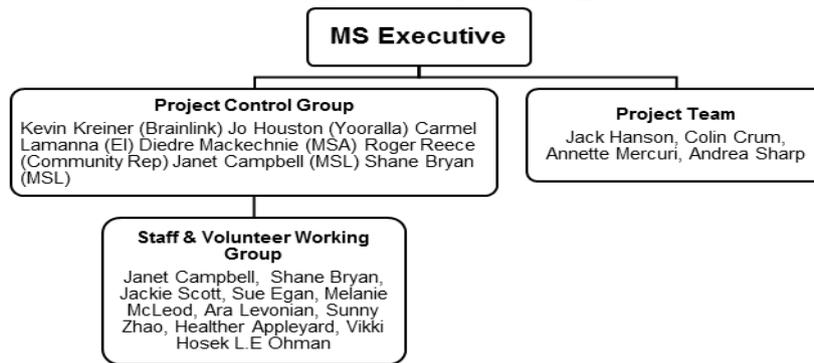
- the current site and building, including the adjoining car park
- operational principles of the facility
- site wide strategies, e.g. records management, security, services (electrical, mechanical, etc.), ICT, facilities management, storage, landscaping, car parking

- a description of each area/workplace required, including its use, key functional relationships, description of facilities/amenities required, approximate size, access and flow and any specific technical requirements

Agreement on the functional brief will be achieved through a facilitated stakeholder engagement process, which will run over the next few months, and include MS clients, Nerve Centre staff and volunteers, current tenants and users, and the wider MS community.

The endorsed Functional Brief will be provided to MS Executive for approval and alignment with MS strategic priorities and budget

## PROJECT GOVERNANCE



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## HAVE YOUR SAY

Discuss your ideas or issues with a member of the Staff & Volunteer Working Group

Janet Campbell  
Melanie McLeod  
Jackie Scott  
Ara Levonian  
Vikki Hosek

Sue Egan  
Shane Bryan  
Sunny Zhao  
Heather Appleyard  
L.E Ohman

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## ATTEND A WORKSHOP FORUM (OPEN INVITATION)

- **MS Staff & Volunteers** - 21 October 2015 2pm - 4pm
- **MS Community** - 22 October 2015 10am - 12pm
- **Tenant & Other Users** - 22 October 2015 2pm – 4pm

Further details and RSVP to [andrea.sharp@ms.org.au](mailto:andrea.sharp@ms.org.au)

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## WATCH OUT FOR THE ON-LINE SURVEY

**COMING SOON**

## COLIN'S COLUMN: PLANNED MAINTENANCE PROGRAM



A capital budget for planned maintenance at the Nerve Centre has been approved for 2015/16. This budget includes a number of essential capital works which have been identified over the last year. This capital works program is required regardless of the redevelopment program as they are essential works, but will be scheduled and integrated as required with the redevelopment project.

The 2015/16 identified and approved capital works program includes:

- Construction of new lift
- Refurbishment of existing lift (underway)
- Refurbishment of accessible toilets
- Fire panel upgrade
- Level 1 new carpets
- Basement fans
- Air conditioner upgrade
- Ground floor light upgrade
- Emergency lighting

I will keep you updated on the program as it progresses.

**Colin Crum, Senior Facilities Manager**